## SECOND TIMBERS CONDOMINIUM ASSOCIATION BOARD OF DIRECTORS MEETING MINUTES: MAY 14, 2020

BOARD MEMBERS PRESENT: Rebecca Holmberg, Colin McDaniel, Kelsey Fox BOARD MEMBERS ABSENT: None HOMEOWNERS: None CONTRACTORS: None scheduled CPMG: Association Manager Lynda Reifman Minutes taken and written by Lynda Reifman Meeting called to order at 5:38 p.m. by Rebecca Holmberg. Ouorum of Board of Directors established. Board of Directors meeting minutes: A motion was made by Rebecca Holmberg, seconded by Kelsey Fox, and passed unanimously, to approve the March 12, 2020, minutes as written. 2020 Annual Meeting Minutes: The Board reviewed the 2020 Annual Meeting minutes. Financial Statements: The Board reviewed and accepted the March and April 2020 statements prepared by CPMG subject to final audit. Association Manager's Report: Lynda Reifman \*Complete Plumbing exterior cleanout lines to all buildings have been serviced. \*Condominium kitchen line cleaning has been postponed due to the current health pandemic. Board action between meetings: \*Approval of LandTech's proposal to renovate the plant beds at the three community identification signs at a cost of \$3,107.00. \*Association insurance renewal submitted by Assured Partners. Board Member Topics: \*LandTech to check irrigation system where turf areas appear dry. \*Ryan Hurley, Assured Partners, to attend next Board meeting. \*Spring newsletter topics to include reminder that window air conditioning units are not permitted. Adjournment: 5:55 p.m.

Next Meeting: July 9, 2020